



MOUNTAIN HOUSE
COMMUNITY SERVICES DISTRICT

230 South Sterling Drive, Suite 100
Mountain House, CA 95391
Phone : (209) 831-2300
Fax: (209) 831-5610

Field And Facilities Use Application

Applicant(s) Name(s): _____ Date of Event: _____

Event Logistics

Expected Number of Attendees: _____ Facility Requested: _____

Beginning Time of Event: _____ Ending Time of Event: _____

(Please allow time for set up and breakdown of event in the above times.)

Is this event public or private? Public Private

Is this event for profit or non-profit? For Profit Non-Profit

Answering yes to any of the following questions, may require an additional fee and/or permit. You will be advised once your application has been received and reviewed.

	Yes	No
Will there be advertising for this event?	<input type="checkbox"/>	<input type="checkbox"/>
Will you need to place any special items before the event? (tents, tables etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Will you need electricity for the event?	<input type="checkbox"/>	<input type="checkbox"/>

Liabile Party Information: *The liable party listed below will be responsible for the liability of the event, guest, attendees and vendors. They will be responsible for all fees, insurance and signed documents and contracts that are required.*

Client Information

Name: _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Tel: _____ Cell: _____ Fax: _____ Email: _____

Event Contact Information

The event contact, with approval from the liable party listed above, will work directly with the MHCSO staff on all event logistics and details. They will not be able to make changes to the event specifications, sign contracts or approve additional rentals fees.

Name: _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Tel: _____ Cell: _____ Fax: _____ Email: _____

This application does not guarantee the date or facility that has been requested. A tentative confirmation will be approved by the MHCSO once the signed application and required deposit has been submitted. A rental confirmation will not be approved until all required fees, insurance and documents as set forth by the General Manager have been met. By signing, below, it is understood that all terms listed and all information that has been completed is factual. If any of the information is found fraudulent or if information has been withheld, it will be grounds for cancellation and fees will apply.

Signature: _____ Date: _____

Official Use Only

Received By: _____ Date: _____ Denied: _____

Fees Paid: _____ Tentative Approval: _____ Cancelled: _____