

Driveway/Watermeter
Permit (-aka- Building
Permit Release for SJC)

DRIVEWAY/WATERMETER PERMIT PROCESS

-jn 7/29/08

Submit via fax, e-mail or drop-off.

- Application (Check “Driveway/Watermeter”)
- Plot Plans for each parcel
- Spreadsheet (summary):
 - APN / Address
 - Tract Name & Number
 - Lot # / Density
 - Living & Lot area
 - Type (single, primary/secondary)

Fees approved by
MHCS D Business
Dept and e-mailed
out to applicant.

Applicant sets
pick up date

Processing: Five
working days or less

Applicant to pick up
release from MHCS D
offices (two copies)
and submit to county